

ULNES WALTON PARISH COUNCIL

MEETING: Council Meeting

DATE: Monday 10 February 2025 7.00 pm

VENUE: The Old School, Ulnes Walton Lane, Ulnes Walton

A G E N D A

1. Apologies for Absence

To receive apologies.

2. Declarations of Interests

Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.

3. Minutes of the Meeting held on 9 December 2024

To receive and approve the minutes of the meeting distributed to Councillors.

4. Residents Surgery

The meeting will be adjourned.

The Parish Council welcomes and encourages input from residents on issues relating to the village or in connection with any item appearing on the agenda of the Parish Council Meeting. A short time is set aside at Council Meetings for residents to raise their questions or concerns. This session will be restricted to 10 minutes in total. No legal decisions may be taken.

5. Planning

New planning applications for consideration:

Application	Proposed Development	Location
24/01059/FULHH	Change of use from residential to mixed use of residential and dog minding business (retrospective) and extensions to existing buildings	Holker Cottage Holker Lane
25/00008/PIP	Permission in principle application for the erection of up to five dwellings	Land North of Lydiat Farm Cottage Lydiat Lane Eccleston
25/00044/PIP	Permission in principle application for the erection of 3 no. dwellings	Ring O Bells Leyland Lane
25/00064/P3PAM	Prior approval application under Part 3, Class R of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the proposed change of use of 2no. agricultural buildings to a flexible use falling with Use Class E (commercial, business or service) to allow the buildings to be used as retail warehouses	Culshaws Farm Holker Lane

6. Financial Matters

i) To receive the finance update.

ii) To confirm a pledge of a contribution of £1000 towards the potential legal costs of the Third Prison Judicial Review.

iii) To consider requests for payment made to the Council.

ULNES WALTON PARISH COUNCIL

7. Internal Audit Review
To review the effectiveness of the internal audit.
To consider the appointment of an internal Auditor and set a fee for the audit.
8. Western Parishes Neighbourhood Area Meeting
To consider suggestions for Neighbourhood Priorities for 2025-26.
9. Reports from Outside Bodies
To receive reports from Members attending meetings on behalf of the Council.
10. Date of Next Meeting
To confirm the date of the next meeting.

Alan Platt

CLERK
03/02/2025

Ulnes Walton Parish Council

Reports for Meeting 10 February 2025

5. Planning

Other applications:

Application	Proposed Development	Location
24/01110/MNMA	Minor non-material amendment to planning permission ref: 22/01228/FUL (Erection of warehouse and creation of new service yard and erection of extension to main garden centre building) to amend the description of the development to: A phased development comprising the erection of a warehouse and creation of new service yard (Phase 1) and erection of extension to main garden centre building (Phase 2) and to amend the wording of condition no. 5 (surface water drainage scheme) to allow some development to commence in advance of the formal discharge of the condition	Leyland Garden Centre 338 Southport Road
24/01111/MNMA	Minor non-material amendment to planning permission ref: 23/00630/FUL (Erection of extension to western elevation of existing garden centre building following the demolition of an existing warehouse, external canopy, wall and gate and 2no. portacabins) to amend the wording of condition no. 6 (surface water drainage scheme) to allow demolition works to commence in advance of the formal discharge of the condition	Leyland Garden Centre 338 Southport Road
24/01112/MNMA	Minor non-material amendment to planning permission ref: 22/00492/FUL (Erection of new retail sales building (following demolition of an existing building), erection of extension to western elevation of main garden centre building and the erection of canopies over external sales areas (following the removal of existing canopy)) to amend the description of the development to: A phased development comprising the demolition/removal of an existing canopy (Phase 1) and the demolition of an existing building (Phase 2), and the subsequent erection of a new retail sales building (following demolition of an existing building), erection of an extension to the western elevation of the main garden centre building and the erection of canopies over external sales areas (following the removal of existing canopy) (Phase 3) and to amend the wording of condition no. 5 (surface water drainage scheme) to allow some development to commence in advance of the formal discharge of the condition	Leyland Garden Centre 338 Southport Road

5. Planning (cont.)

Other applications:

Application	Proposed Development	Location
25/00054/DIS	Application to discharge condition 8 (great crested newts working method statement) of planning permission ref: 22/00492/FUL (Erection of new retail sales building (following demolition of an existing building), erection of extension to western elevation of main garden centre building and the erection of canopies over external sales areas (following the removal of existing canopy))	Leyland Garden Centre 338 Southport Road

Permissions:

Application	Proposed Development	Location
24/00866/AGR	Agricultural determination for the erection of 2no. agricultural buildings to house machinery, equipment, feed and silage	Ash Grove Ulnes Walton Lane
24/00901/CLPUD	Application for a certificate of lawfulness for a proposed outbuilding	267 Southport Road
24/00963/CLPUD	Application for a certificate of lawfulness for the proposed replacement of a static caravan	Caravan at Lodge House Farm Dawbers Lane Euxton
24/00996/FULHH	Single storey side extension and widening of driveway (retrospective)	Greenacres Ridley Lane Croston
24/01033/FUL	Erection of agricultural storage building (retrospective)	Caravan at Lodge House Farm Dawbers Lane Euxton

Refusals: None

Withdrawn: None

6. Financial Matters

- i) Councillors will receive the monitoring statement.
- ii) Councillors will confirm the pledge of £1000 towards the potential legal costs of the Third Prison Judicial Review.
- iii) Requests for payment for will be approved.

7. Internal Audit Review

Councillors will review the effectiveness of the internal audit (documentation enclosed). Councillors are requested to satisfy themselves that the scope of the document is adequate and are invited to suggest additions or amendments as appropriate.

Guidance for internal audit and the appointment of an internal auditor can be found in Sections 4.1 - 4.21 (pages 24 - 27) of the Joint Panel on Accountability and Governance Practitioners' Guide (March 2024).

<https://www.nalc.gov.uk/library/our-work/jpag/4040-practitioners-guide-2024/file>

Councillors will also review the requirements detailed on the Internal Auditor Testing document (enclosed). Again, Councillors are requested to satisfy themselves that the scope of the document is adequate and are invited to suggest amendments as appropriate.

Councillors will discuss the appointment of an Internal Auditor for the year ending 31 March 2025 (the current Internal Auditor, Mrs Amanda Partington, has confirmed her willingness to carry out the audit). A fee for the internal audit for the year ended 31 March 2025 will be confirmed. The current fee of £80 was agreed in 2018 and Councillors may wish to consider an increase.

(cont.)

8. Neighbourhood Priorities

Suggestions have been invited for neighbourhood priorities for the Western Parishes Neighbourhood Area Meeting due to be held on Thursday 23 March 2025 (details of requirements for submission of suggestions were emailed to Councillors 28 November 2024).

9. Reports from Outside Bodies

Reports will be provided from any meetings attended by Councillors on behalf of the Council.

10. Date of Next meeting

The scheduled date is Monday 10 March 2025.

Forthcoming meetings

Meetings usually begin at 6:30pm at Chorley Town Hall. Confirmation will be sent as and when received.

Chorley Liaison - Wednesday 19 March 2025

Wednesday 16 July 2025

Wednesday 15 October 2025

Wednesday 21 January 2026

Wednesday 18 March 2026

Western Parishes Neighbourhood Area meeting - Monday 17 March 2025

ULNES WALTON PARISH COUNCIL

MINUTES of the Council Meeting held on 9 December 2024 in The Old School, Ulnes Walton Lane, Ulnes Walton commencing at 7.00 pm.

Present Councillors J Dalton (Chairman), E Doran, P Sloan and N Watkinson.

102/24 Apologies for Absence

An apology was received from Councillor P Doddenhof.

103/24 Declarations of Interests

None declared.

104/24 Minutes of the Meeting held on 11 November 2024

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

105/24 Residents Surgery

Disappointment at the decision by the Ministry of Housing, Communities and Local Government to allow the appeal for the Third Prison was expressed by Councillors.

106/24 Planning Matters

24/00996/FULHH Single storey side extension and widening of driveway (retrospective) of at Greenacres, Ridley Lane, Croston

There were no objections to this application.

107/24 Finance

- i) Resolved: the Monitoring Statement was approved and signed by the Chairman.
- ii) Resolved: the following payments were approved:

£ 6.00	Unity Trust Bank	Service charge
£ 71.80	Eccleston PC	Litter picking
£ 679.12	Staff costs	Salary and deductions
£ 30.36	Easy Websites	Monthly fee

108/24 2025-26 Precept

The Precept for the forthcoming financial year was considered. A draft budget was presented.

Resolved: the Precept for 2025 - 2026 was set at £6230, which will result in no increase in the cost of the Parish Council portion of council tax to residents

109/24 Chorley Council Draft Housing Strategy 2025-30

A response to a consultation was considered. Councillors had no comments and the consultation was noted.

110/24 Remote Attendance and Proxy Voting at Local Authority Meeting

A response to a consultation by HM Government regarding remote and hybrid attendance and proxy voting at council meetings was considered. The suggestions were not felt to be practicable for the parish council. Details of the consultation were noted.

111/24 Reports from Outside Bodies

No reports.

112/24 Date of Next Meeting

Monday 10 February 2025.

There being no further business the Chairman declared the meeting closed.

Ulnes Walton Parish Council

Precept 1 April 2025 - 31 March 2026

Budgets

Salaries	4500
General administration	500
Litter picking	1000
Repairs and replacements	250
Subscriptions & entry fees	300
Room hire	200
Newsletter	100
Elections	100
Grants	1000
Street furniture	300
Insurance	300
Audit fees	100
CIL	6150
Sundries	500
Earmarked reserves	0
General reserve	1300
Total	<u>16600</u>

Funded by

Estimated balance as at 31.03.25	10165
Add: Proposed precept	6230
Add: Anticipated top up grant	205
	<u>16600</u>